

ASSESSING FUNCTIONS OR POLICIES FOR RELEVANCE TO GENERAL DUTY

FUNCTION	RELEVANCE H, M, L	WHICH PART OF THE GENERAL DUTY DOES IT APPLY TO?				
		Eliminating discrimination	Promoting equality of opportunity	Promoting good race relations	Is there evidence or reason to believe that some racial groups could be differently affected?	Is there any public concern that the function or policy is being carried out in a discriminatory way?
Building Control						
Building Control	H	Y	Y	N	Y	
Dangerous structures	N/R					
Demolitions	N/R					
Demolitions enforcement	M	Y	N	N	Y	
Land charges – Property Search	L	Y	N	N	N	
Land charges – personal search	M	Y	N	N	Y	
Statutory register – street naming	L	N	N	Y	N	
Street name plates	N/R					
Business Management Services						
Grants – recreation, voluntary and Leisure	H	Y	Y	Y	Y	

Car Parks	L	Y	N	N	N	
Best Value Reviews and CPA	H	Y	Y	Y	Y	
Consultation	H	Y	Y	Y	Y	
Travel concessions ¹	H	Y	Y	Y	Y	
Care Services						
Warden service	H	Y	Y	Y	Y	
Helpline service	H	Y	Y	Y	Y	
Cleansing and Contract Services						
Refuse collection	L	N	N	N	Y	
Recycling	L	N	N	N	Y	
Street Cleaning	N/R					
Public conveniences	N/R					
Abandoned vehicles	N/R					
Commercial Waste – collection and disposal						
Removal of dead animals	N/R					
Fly tipping ²	H	Y	Y	N	Y	
Special collections (large items)	L	N	N	N	Y	
Street litter bins	N/R					
Community Services						
Community Safety (Crime/Disorder)	H	Y	Y	Y	Y	
Public Relations and Media	H	Y	Y	Y	N	

Communications						
Customer Services						
Complaints	H	Y	Y	Y	Y	
Customer Services	H	Y	Y	Y	Y	
Democratic & Legal						
CCTV	M	Y	N	Y	N	
Civic Functions	N/R					
Member Services	L	Y	N	N	N	
Electoral registration and elections	H	Y	Y	Y	Y	
Itinerant travellers	H	Y	Y	Y	Y	
Public Rights of Way – footpath diversions and extinguishment orders	N/R					
Emergency planning	L	N	N	N	Y	
Development Control						
Pre application advice and guidance	H	Y	Y	Y	Y	
Processing planning applications	H	Y	Y	Y	Y	
Statutory register	N/R					
Appeals	N/R					
Enforcement of planning control ²	H	Y	Y	Y	Y	
Investigating complaints ²	H	Y	Y	Y	Y	

Statistical returns	N/R					
Archaeological excavations/surveys	N/R					
Decision notice register	N/R					
Tree Management	N/R					
Direct Works Organisation						
Housing Repairs	M	Y	N	N	Y	
Environmental Health & Licensing						
Food Safety	H	Y	Y	Y	Y	
Infectious Disease Control ²	L	Y	N	N	N	
Health Education and Home Safety ³	H	Y	Y	Y	Y	
Water Quality	N/R					
Occupational Health, Safety and Welfare	H	Y	Y	Y	Y	
Animal Health and Welfare	M	Y	N	N	Y	
Alcohol & other licensing	H	Y	Y	Y	Y	
Air Pollution Control	H	Y	Y	Y	Y	
Noise Control	H	Y	Y	Y	Y	
Pest control	L	Y	N	N	N	
SKDC Health and Safety at Work	M	Y	N	N	Y	

Caravan Sites Standards	L	N	N	N	Y	
Dog Control and Warden	L	Y	N	N	N	
Hackney Carriages Registration	H	Y	Y	Y	Y	
Financial Services						
Accountancy	N/R					
Paymaster Services	L	Y	N	N	N	
Insurance	M	Y	N	N	Y	
Procurement	H	Y	Y	Y	Y	
Housing						
Homelessness	H	Y	Y	Y	Y	
Allocations	H	Y	Y	Y	Y	
Estate management	H	Y	Y	Y	Y	
Strategy	H	Y	Y	Y	Y	
Anti Social Behaviour	H	Y	Y	Y	Y	
Housing Management	H	Y	Y	Y	Y	
Private Sector	H	Y	Y	Y	Y	
New Developments	H	Y	Y	Y	Y	
Right to Buy	H	Y	Y	Y	Y	
Evictions	H	Y	Y	Y	Y	
Waiting list	H	Y	Y	Y	Y	
Domestic violence	H	Y	Y	Y	Y	
Safety inspections – HIMO's	H	Y	Y	Y	Y	
Squatters & unauthorised occupants	H	Y	Y	Y	Y	

Leisure & Cultural Services						
Arts Centres	H	Y	Y	Y	Y	
Arts development	H	Y	Y	Y	Y	
Arts Education/Outreach	H	Y	Y	Y	Y	
Play schemes	H	Y	Y	N	Y	
Leisure Centres & sports facilities	H	Y	Y	N	Y	
Sports Development	H	Y	Y	Y	Y	
Community activities	H	Y	Y	Y	Y	
Playing fields	L	N	N	N	Y	
Play areas	L	N	N	N	Y	
Parks/Open Spaces	L	N	N	N	Y	
Fairs	L	N	N	N	Y	
Markets	M	N	Y	N	Y	
Burial Services	H	Y	Y	Y	Y	
Christmas lights ⁵	M	N	N	Y	Y	
Bourne Corn Exchange	H	Y	Y	Y	Y	
Planning Policy						
Business advice	H	Y	Y	Y	Y	
Business Development Grants	H	Y	Y	Y	Y	
Business support – business planning	H	Y	Y	Y	Y	
Census information	N/R					
Commercial property	L	Y	N	N	N	
Community strategy	H	Y	Y	Y	Y	
Conservation areas	L	N	N	Y	N	

Conservation grants and advice	M	Y	N	N	Y	
Planning policy (Allotments, Building and Landscape Design, Business, Environmental issues, Residential, Sites and Special Projects Policy, Transport, Zoning)	H	Y	Y	Y	N	
Property & Land Register	N/R					
Statutory Listed buildings	N/R					
Tourism	H	Y	Y	Y	Y	
Town Centre development ⁶	H	Y	Y	Y	Y	
Property Services						
Closed churchyard	L	N	N	N	Y	
Awarded water courses	L	N	N	N	Y	
Home repair grants & renovation grants	H	Y	Y	Y	Y	
Bus shelters	N/R					
Disabled facilities grants	H	Y	Y	H	Y	
Council Housing (planned maintenance)	L	N	N	N	Y	
Adaptations to council properties	H	Y	Y	Y	Y	

Cycle paths	N/R					
Property & Land Register	N/R					
Asset management	N/R					
Facilities management	N/R					
Rural minibus routes	N/R					
Street furniture	N/R					
Street lighting	N/R					
Street nameplates	N/R					
Housing repairs	H	Y	Y	Y	Y	
Revenues						
Customer Services	H	Y	Y	Y	Y	
Collection and Enforcement	H	Y	Y	Y	Y	
Fraud & Overpayments	H	Y	Y	Y	Y	
Council Tax	H	Y	Y	Y	Y	
Benefits	H	Y	Y	Y	Y	
Banking Hall	H	Y	Y	Y	Y	
Area Offices	H	Y	Y	Y	Y	

NOTES

- 1 Getting information to hard to reach groups.
- 2 Enforcement
- 3 Opportunity to eliminate adverse impact
- 4 Festival recognition

5 Inclusiveness of consultation and leading group membership